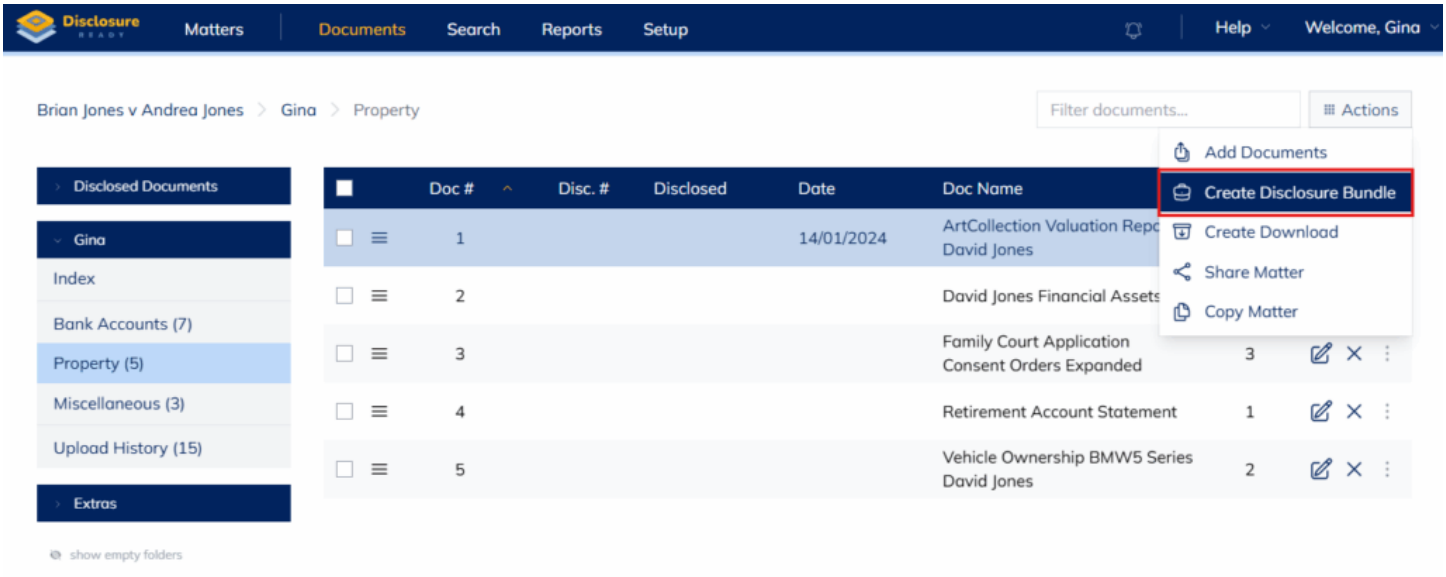
How to create bookmarks?

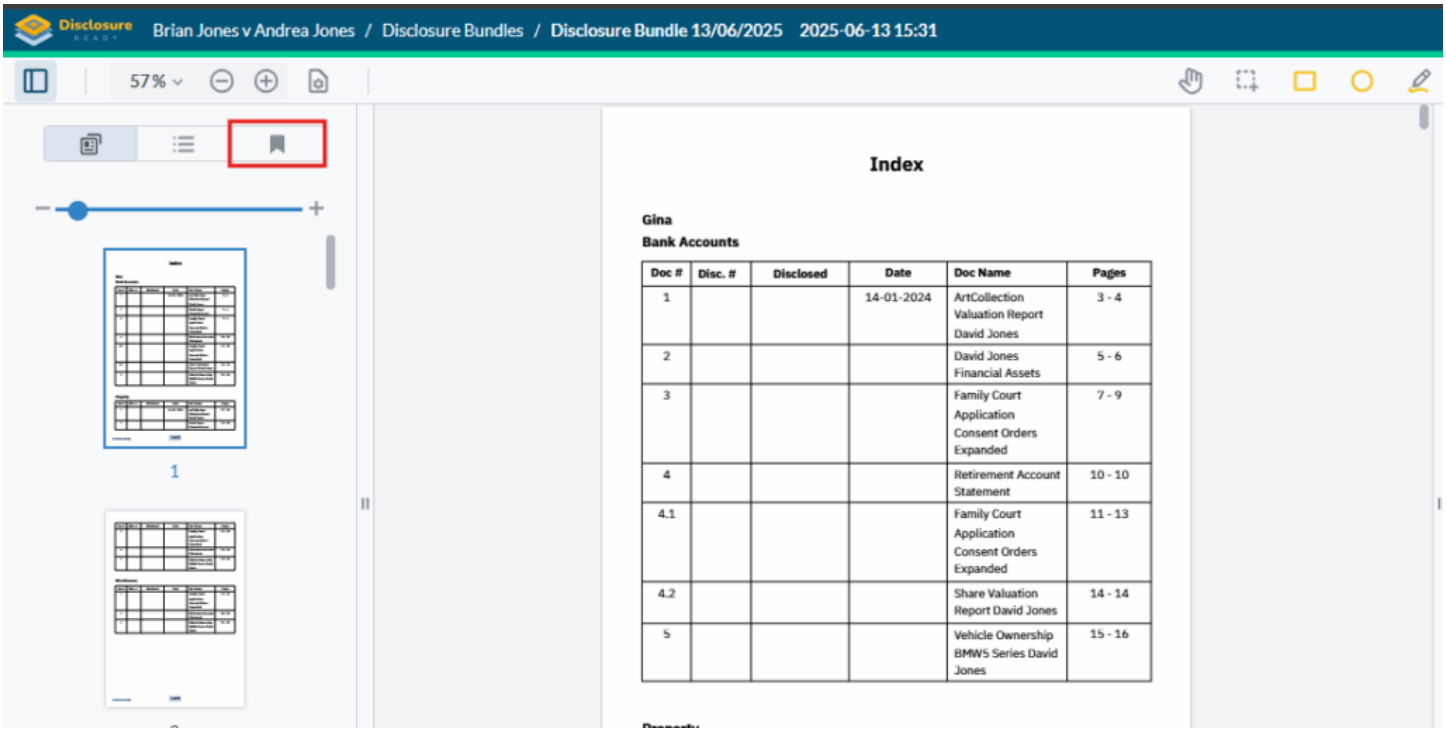
Annotations · https://disclosureready.us.legalready.ai/knowledge/creating-private-bookmarks/

To create private bookmarks within a disclosure bundle, go to the matter you are working on and create your disclosure bundle.





Open the disclosure bundle you created, then select Bookmarks:



Then click New Bookmark, add the description, then save to bookmark the current page.



On the left-hand side, you will see a list of bookmarks, each tab corresponding to a page number. You can also create bookmarks for individual documents by selecting a document and using the bookmark option. Please note that bookmarks are private and are not shared with other parties or members.